



# ANNUAL REPORT

Financial year: November 2016 - October 2017  
Charity number 1102633

[www.apexchallenge.co.uk](http://www.apexchallenge.co.uk)



The Apex Challenge is considered to be among the toughest of all the UK's adventure competitions with events each year for Explorer Scouts and Scout Network members aged 14-25.

Combining challenging outdoor activities with navigation and teamwork, our events offer a unique adventure experience. Our dedicated team of volunteers is working to modernise and energise the whole Scouting movement with dynamic events and activities.



## Matt Richards - Event Director

**We had to make the difficult decision this year to cancel October's Apex Challenge event. This came about due to us being unable to reach the necessary agreements with the landowners and management agencies in time for us to successfully plan the event.**

Although clearly this was a disappointing decision for our competitors and dedicated helpers, the early decision to cancel enabled us to reduce the financial losses and ensure every competitor was fully refunded.

The good news is that the Apex Challenge will definitely be returning in 2018. We have secured use of the stunning Bramham Park estate in West Yorkshire which will host our full-weekend event for the first time. The team has spent the year devising innovative, new and exciting challenges for the weekend which we are determined to make our best yet.

## Statement of public benefit

In seeking to promote the development of young people in achieving their full physical intellectual social and spiritual potentials, the Apex Challenge organises major outdoor adventure competitions for members of the Scout Association. In organising these events, the charity has had due regard to the Charity Commission's public benefit guidance when exercising its powers and duties.

As outlined above, this year's plans were changed at short notice for circumstances beyond our control. It is with regret that the charity has during 2017 been unable to provide activities that benefit the public.

## Legal information

The **Apex Challenge** became a registered charity in 2004 and is governed by its own declaration of trust. The charity operates throughout England and Wales. It is also part of the Scout Association and operates under its rules and guidelines. Its aims are 'to promote the development of young people in achieving their full physical intellectual social and spiritual potentials, as individuals, as responsible citizens and as members of the local, national and international communities particularly by the provision of specialised outdoor activities'.

The Apex Challenge currently has three trustees. These first trustees are permanent appointments:

- **Matthew Richards:** The Old Barn, 11B The Cross, Barwick-in-Elmet, Leeds, LS15 4JP. (Registered charity address.)
- **David Pape:** 45 Old Road, Stanningley, Pudsey, LS28 6BG.
- **James Webster:** 45 Old Road, Stanningley, Pudsey, LS28 6BG.

New trustees may be appointed by the existing trustees for a term of one year by a resolution passed at a special meeting called under clause 15 of the Apex Challenge declaration of trust.

If you would like further copies of this annual report, please write to Apex Challenge, 45 Old Road, Stanningley, Pudsey, LS28 6BG. A small charge to cover printing, postage and packing will be required.

## Section A: Statement of receipts and payments

A full list of receipts and payments, from which this summary has been prepared, is available on request.

	Unrestricted funds this year (2016-2017)	Restricted funds this year (2016-2017)	Unrestricted funds last year (2015-2016)	Restricted funds last year (2015-2016)
<b>Receipts</b>				
Entry fees (Spring)	£ 0	£ 0	£ 6840	£ 0
T-shirt sales (Spring)	£ 0	£ 0	£ 1616	£ 0
Other merchandise sales (Spring)	£ 0	£ 0	£ 164	£ 0
Entry fees (Autumn)	£ 0 <sup>1</sup>	£ 0	£ 15000	£ 0
T-shirt sales (Autumn)	£ 0	£ 0	£ 1132	£ 0
Other merchandise sales (Autumn)	£ 0	£ 0	£ 248	£ 0
Income from third party events	£ 0	£ 0	£ 0	£ 0
Sponsorship donations	£ 0	£ 0	£ 0	£ 0
Miscellaneous income (incl interest)	£ 431 <sup>2</sup>	£ 0	£ 507 <sup>3</sup>	£ 0
Sub-total	£ 431	£ 0	£ 25507	£ 0
<b>Assets and investment sales</b>				
Total receipts	£ 431	£ 0	£ 25507	£ 0
<b>Payments</b>				
Activity bases	£ 0	£ 0	£ 3433	£ 0
Catering	£ 909 <sup>4</sup>	£ 0	£ 5288 <sup>4</sup>	£ 0
Communications and first aid	£ 0	£ 0	£ 326	£ 0
Event centre kit	£ 463 <sup>4</sup>	£ 0	£ 2221 <sup>4</sup>	£ 0
Information technology	£ 359	£ 0	£ 470	£ 0
Logistics and infrastructure	£ 1025 <sup>3,4</sup>	£ 0	£ 6386 <sup>4</sup>	£ 0
Merchandise	£ 0	£ 0	£ 1783	£ 0
Prizes	£ 0	£ 0	£ 665	£ 0
Site hire	£ 600	£ 0	£ 700	£ 0
Stationery and printing	£ 0	£ 0	£ 1180	£ 0
Training	£ 0	£ 0	£ 153	£ 0
Sub-total	£ 3356	£ 0	£ 22605	£ 0
<b>Assets and investment purchases</b>				
Total payments	£ 3356	£ 0	£ 22605	£ 0
Net of receipts/payments	£ -2925 <sup>5</sup>	£ 0	£ 2902 <sup>5</sup>	£ 0
<b>Cheques written but now expired</b>				
	£ 0	£ 0	£ 0	£ 0
<b>Cheques received but now expired</b>				
	£ 0	£ 0	£ 0	£ 0
<b>Cash funds last year end</b>				
	£ 8540	£ 0	£ 5638	£ 0
Cash funds this year end	£ 5616	£ 0	£ 8540	£ 0

### NOTES

Column totals may not sum correctly due to rounding. All amounts are shown to the nearest pound. Although there was no Apex Challenge event during this financial year, the charity still incurred fixed cost expenses, particularly for website hosting and associated costs. Some payments in preparation for the 2018 event were also made.

<sup>1</sup> a total of £11,332 was received in entry fees for the autumn event which was subsequently cancelled and was returned to entrants in full.

<sup>2</sup> income is a refunded deposit from 2015-16 and the return of unused catering items which were also refunded.

<sup>3</sup> indicates a loan of £500 from a trustee in 2015-16 received as income to aid cash flow, repaid in 2016-17 from the logistics category.

<sup>4</sup> payments in 2015-16 which did not leave our bank account before the year end have been accounted in 2016-17.

<sup>5</sup> net of receipts/payments in 2016-17 is affected by the amounts detailed in notes 3 and 4 which were effectively payments from 2015-16.

## Section B: Statement of assets and liabilities at the end of this period

Cash funds	Unrestricted funds	Restricted funds
Cash in hand	£ 0	£ 0
Bank account balance (as at 31 Oct 2017)	£ 5616	£ 0
Sub-total	<b>£ 5616</b>	<b>£ 0</b>
<b>Less cheques written but not cashed</b>	£ 0	£ 0
Total cash funds this year end	<b>£ 5616</b>	<b>£ 0</b>

  

Assets retained for the charity's own use	Fund	Purchase cost
Total value of assets purchased before 2016-17	Unrestricted	£ 6392

  

Liabilities	Fund	Amount due
The charity had no financial liabilities at the end of the financial period.		

## Declaration

This annual report and summary of accounts is signed to certify it is a true and accurate record of the Apex Challenge's activities for 2016-17. To the best of our knowledge all details contained within this document are correct and no essential details have been deliberately omitted.

Matthew Richards (Trustee) \_\_\_\_\_

Date: \_\_\_\_\_

David Pape (Trustee) \_\_\_\_\_

Date: \_\_\_\_\_

James Webster (Trustee) \_\_\_\_\_

Date: \_\_\_\_\_

## Independent Examiner's report

I report on the accounts of the Apex Challenge (charity number 1102633) for the year ended 31 October 2017 which comprise the 'Statement of receipts and payments' and 'Statement of assets and liabilities' set out on pages 3 and 14.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Apex Challenge trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act,
- Follow the procedures laid down in the general directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act), and
- State whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Apex Challenge and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed (Independent examiner) \_\_\_\_\_  
 Sarah Harris - Solicitor of England & Wales (Non-practising),  
 Inglewood House, Lingards Road, Slaithwaite, Huddersfield, West Yorkshire, HD7 5HY.

Date: \_\_\_\_\_